

# **QUEEN OF ANGELS CATHOLIC SCHOOL**

## **CODE OF STUDENT BEHAVIOR**

*Our School's code of student behaviour is based on these guiding principles: Students will be provided with an environment which enables learning, ensures a safe and protected environment and allows equity of opportunity for growth for all involved. Students participating in an educational program actively contribute to an environment that enables learners to develop their individual potential.*

### **General School Conduct**

Students are expected to treat one another with consideration and respect for their differences. No one has the right to hurt another's feelings or body. Our school is expected to be a safe and caring environment where all can enjoy the programs and activities offered. This means that we will have a "zero tolerance" for fighting, bullying or intimidating behaviour. Students and adults will work with each other in a courteous manner.

Students will be expected to use sound judgement in their choice of activities. This would eliminate behaviours such as play fighting or throwing of objects in and around the school. We expect that students will treat the school and grounds with respect. The principle expected is one of knowing that some activities, even though unintentional, may lead to injury and are thus not acceptable.

Students are expected to remain on the school grounds at all times unless given specific permission to leave. Such leaving would not be permitted unless written or spoken permission of parents or guardian is given. All students leaving before the end of the school day must sign out at the office.

### **Classroom Conduct**

Students are asked to participate in classroom lessons by listening carefully, following directions, completing assignments, and co-operating with the other students and adults who may be part of that classroom environment. There is the expectation that students shall actively participate in the learning environment.

We expect that students will treat the physical classroom with respect and keep it in safe and undamaged condition.

We expect that students will respect the right of others in the room to maintain their materials and belongings in a personal place, without fear of loss or damage.

### **Field Trips To or From School**

Because leaving the school grounds places an increased demand on staff to ensure safe activities, students travelling on field trips will be expected to have a record of good listening and responsive behaviour. We expect our supervisors to be able to focus on the safe participation of all our students, instead of being distracted by individuals who choose not to follow directions. Students at all time travelling to and from school, or at school functions or field trips are expected to be guided by our school behaviour policy.

## **Lunch Eating Period**

The lunch period should be a pleasant and relaxing time for all students. To enable this we ask that all students exhibit appropriate eating behaviour and speak to each other with quiet voices. Elementary students while eating, and waiting for dismissal by the noon hour supervisors, should stay in the seats. Before going out to play they should leave a clean desk and floor area and dispose of garbage.

Middle School students are expected to leave a clean eating area. All garbage should be disposed of in appropriate containers.

## **Playgrounds**

Students are encouraged to develop “open” games which include all interested players. Games should not involve actions which involve hitting or rough physical contact. Classroom equipment is provided at the beginning of the year, but will not be replaced if students neglect it, or fail to bring it back in.

Climbing bars and adventure apparatus are provided on the grounds. Students are required to use caution on the apparatus at all times, games of tag through the apparatus, for instance, are not permitted.

## **Safe Arrivals and Departures**

- Students are to arrive no earlier than 8:20 a.m. when supervision is provided (unless involved in a school activity).
- The buzzer rings and the day begins at 8:40 a.m.
- All students travelling by car must be dropped off and picked up in the main parking lot. PLEASE REFER TO OUR PARKING LOT PROCEDURE in our calendar.
- Students must leave the school grounds immediately after school and go directly home, unless waiting for transportation or involved in supervised extra curricular activity. We expect that students walking or bike riding to and from school will use crosswalks and obey all traffic regulations.
- All students are to use the walkway on the school side of the road up to the crosswalk before heading off to different locations.
- All elementary students who are waiting for school bus or car transportation must wait on the primary play area behind the fence.
- Middle school students are asked to wait for their transportation in their designated areas.
- There will be no direct supervision after the last school bus leaves.

## **Consequences Related to Unacceptable Behaviour**

The main principle we apply to students whose behaviour is unacceptable is that all of us, students and adults alike, make choices about how we will react to any set of circumstances. We learn about ourselves and our decisions by others’ reactions to those choices.

Children, as they grow, will make choices in the actions they choose to follow as they interact with other children and adults which are not acceptable in a school environment. This is a “normal” part of growing and learning. We view these poor choices of behaviour as opportunities to learn and grow in social skills.

Our first line of discipline will be to have the students identify the unacceptable behaviour, discuss why the behaviour was not acceptable and what choices are open to them the next time they find themselves in similar circumstances. We want children to be clearly aware of our expectations for them, and we will take opportunities to remind them of these. Classroom teachers begin the year by stating student expectations. These expectations will be frequently reviewed throughout the year in the classroom and at assemblies.

In each classroom teachers design a system which sets up consequences for students who make poor choices in behaviour. These consequences are designed to help the student realise that they are choosing behaviours which do not meet our school's expectations with regard to the learning environment, others' safety, or consideration of feelings. These consequences may include writing paragraphs, serving detentions, or completing missed work at lunch hour or recess. Students are only given a limited number of opportunities to begin the process of learning to make acceptable choices in behaviour. Teachers must find an alternative set of consequences to help the student realise that changes must be made in their chosen reaction to classroom expectations. Early on when indications surface that poor behaviour or work habits are limiting students progress in the class, parents will be informed, and asked for help in convincing the student changes need to be made. No predetermined number of chances will exist before moving to the next level of discipline, rather the nature of the behaviour, and the student's attitude will be taken into consideration at the time.

When regular classroom consequences and teacher discussion do not seem to be effective in convincing the student that change is required in the choices of behaviour they are making, the principal or vice principal is involved directly with the student. Frequently a Plan of Action will be created involving student, parents, teachers and administration. The administration will try to convince the student that the need for change is real and offer alternative choices in circumstances where the child is not being successful. Each visit with the principal or vice principal to discuss inappropriate behaviour must be accompanied by documentation. At this stage parents will be informed at the discretion of the administration.

When the actions of the student demonstrate a disregard for the expectations of our school, even though we have clearly given opportunity to make appropriate choices, the student may be suspended from the school. The length of suspension will vary according to the nature of the inappropriate behavior. Longer, more severe suspension will be considered where other students' safety is a concern. For drugs, alcohol, weapons or serious aggressive behavior counselling is mandatory before consideration is given to the student returning to school.

If students continue to disregard the Queen of Angels Code of Behavior he or she may be asked to leave permanently. (Refer to CISDV Policy and Regulations Manual, Policy #507).

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PLEASE RETURN TO SCHOOL

_____	_____	_____
Student	Class	Parent's Signature
_____	_____	
Student	Class	
_____	_____	
Student	Class	

## **APPENDIX TO CODE OF RESPECTFUL BEHAVIOUR**

### **BEHAVIOURAL EXPECTATIONS**

1. The following behaviours are unacceptable at Queen of Angels School
  - possession and/or use of alcohol, restricted and illicit drugs
  - possession and/or use of any weapon (a weapon is defined as any instrument designed or used to injure or intimidate another person)
  - harassment of others, bullying
  - stealing
  - swearing and inappropriate language
  - defacing of property
  - fighting which includes play fighting and rough play
  - running in hallways, classrooms or on walkways
  - throwing objects e.g. rocks, acorns, snowballs, climbing trees and fences
  - chewing gum at any time
  - eating outside, unless authorized by staff
  - direct defiance of authority
  
2. Any student leaving the school, prior to regular dismissal time **MUST** sign out at the office.

### **INSIDE BUILDING**

1. Students should follow the directions of the supervisor.
2. Students should show respect for others and their belongings
3. Students should move between classes quietly.
4. No running in classrooms and hallways
5. Students should work conscientiously and complete the work assigned
6. Students should be responsible for cleaning up after themselves.

### **OUTSIDE BUILDING**

1. Students should remain within sight of the supervisor
2. Students must remain on the school property and in areas designate for their grade level
3. Students should participate only in those activities not likely to cause bodily harm.
4. Students should play only in those areas where there is no danger of bodily harm or damage to property.